REQUEST FOR PROPOSALS

To design and produce online multimedia resources to support the delivery of sport for development, fitness or physical activity programmes in response to the novel coronavirus (COVID-19) pandemic.

Project Title

Commonwealth Moves online sport for development, fitness and physical activity resources in response to COVID-19

Project Location

Remote

Project Duration

1 month

Fee

Max £5000 per resource package

Closing Date

22 May 2020 at 17:00 BST

Overview

The Commonwealth Secretariat is seeking to commission the development of online and web-based resources to support remote delivery of sport for development and physical activity programming in response to the novel coronavirus (COVID-19) pandemic. Up to five (5) providers will be contracted to develop resource packages.

Objectives

Resources developed through this initiative should enhance and add value to current web-based offerings, in particular so they better reflect the cultural and language diversity of the Commonwealth. The methodology and programme logic used as the basis for resources should be evidence-based and deliver against identified SDG targets. Any resources produced should be relevant for government agencies and national-level organisations to disseminate in support of national policy priorities. Resources produced must adequately consider online safeguarding and child protection issues, be open source, meet web accessibility requirements and include an adapted version for contexts with low Wi-Fi bandwidths.
Functional competencies required by successful candidates/organisations:

- A successful track record delivering impactful Sport for Development and Peace programmes and/or inclusive physical activity programmes in diverse communities.
- Specific knowledge, experience and applied understanding of:
  i. effective curriculum and pedagogy for sport and physical activity programme delivery.
  ii. inclusive programme design and delivery;
  iii. modifying programme delivery to engage diverse user groups;
  iv. online safeguarding and protection guidelines; and,
  v. applying monitoring and evaluation data in curriculum design and programme delivery.
- Capability to develop engaging multimedia resources suitable for web-based and online dissemination.
- Strong design and publication skills.
- High level written communication.

The successful candidates/organisations should ideally possess:

- Applied experience in:
  i. delivery of Sport for Development and Peace and/or fitness and physical activity programmes across multiple sites and to diverse user groups, ideally in Commonwealth developing countries;
  ii. production of engaging and accessible multi-media education resources.
  iii. aligning programme design to national policy priorities and the global Sustainable Development Goals; and,
  iv. working as delivery partner or in an advisory capacity with governments and public authorities.

Please note that we can only accept proposals from Commonwealth-based organisations or Commonwealth citizens.

How to apply

Interested candidates/organisations who meet the assignment criteria are invited to submit a proposal by email only to: Procurement@commonwealth.int